

# PROFESSIONAL ACTIVITIES – CONTINUING EDUCATION UNITS (CEUs) MAUC

## Application for Non-Academic Certification Renewal Credits

Teacher's Name: \_\_\_\_\_  
 School: \_\_\_\_\_ Conference: \_\_\_\_\_

- Instructions:**
1. Record all professional activities completed. Ensure all fields are filled in on both sides of page.
  2. Submit completed form to Conference superintendent or Senior Academy principal for approval.
  3. Remember that activities from at least two different categories must be included in the CEUs submitted for renewal during the five years prior to renewal.
  4. Courses taken for academic credit are not reported on this form. Please request an official transcript be sent from the college/university to MAUC Certification Registrar, Office of Education, PO Box 6128, Lincoln, NE 68506.

Activity	Date(s)	Description	Clock Hrs	CEUs
			(1 clock hour = 0.1 CEU)	
<b>PROFESSIONAL LEARNING (independent)</b>				
a) NAD Professional Growth Reading Plan (3.0 CEUs/year)				
b) Reading of professional books and journals (0.1 CEU/50 pages; 3.0 CEUs max/year)				
c) Continuing education course (submit certificate)				
<b>PROFESSIONAL LEARNING (group)</b>				
d) Professional conference, workshop, or seminar (0.1 CEU/hour)				
e) Denominational conference, workshop, or seminar (0.1 CEU/hour)				
f) Pre-arranged educational travel (0.5 CEU/day; 3.0 CEUs max/year)				
<b>PROFESSIONAL COLLABORATION</b>				
g) Supervision of student teacher (0.2 CEU/week)				
h) Mentor in a conference program (2.0 CEUs total/year)				
i) Study group or learning community (0.1 CEU/hour)				
j) Peer observation with follow-up reflective learning (0.1 CEU/hour)				
k) Field testing NAD curr materials (NADOE assigned hours)				
l) School Evaluation Visiting Team (0.5 CEU/day)				
m) Participation on education committees/boards (0.1 CEU/hour)				
<b>PROFESSIONAL PRESENTATION AND WRITING</b>				
n) Teaching univ course (CEU credit = course value; ie: 3 sem cr = 3 CEUs)				
o) Presentation at educ conf/seminar (0.3 CEU/hour)				
p) Published article (non-reviewed) (1.0 CEU/article)				
q) Published article (peer-reviewed) (3.0 CEUs/article)				
r) Published book on education topic (4.0 CEUs/100 pages)				

Professional Activities list is from K-12 Educators' Certification Manual, pages 34-35, <http://adventisteducation.org>.

Non-academic courses are available from Adventist Learning Community at <https://adventistlearningcommunity.com>.

Status sheets are available at <https://dashboard.nadeducation.org>.

## REFLECTION ON LEARNING

Briefly summarize what you learned from the activities reported.

Describe how you plan to apply this learning in your professional practice.

Employee's Signature

Approved

Not Approved

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*Superintendent's or Senior Academy Principal's Signature*

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*Date*